

SBGC Childcare Reopening Plan

1. Prior to reopening

- a. Assess staff comfortability
- b. Assess Community need
 - i. Contact local essential businesses, etc. - consider working with companies on childcare payment discounts as partners, etc.?
 1. Woodman's
 2. Walgreens
 3. WalMart
 4. CVS
 5. Post Office
 6. Healthcare
 7. Food Service
 8. Gas Stations
- c. Cloth face coverings and/or PPE on hand
- d. Determine feasible ratios
 - i. Phase One - 1 adult : 9 children separated into three distinct areas of the Club.
 - ii. Phase Two - 2 adults : 9-18 children separated into two distinct areas in the Club.
 - iii. Phase Three - 2-3 adults : 36 children-licensing ratios reinstated
- e. Waivers available for parents/guardians - [COVID-19 Waiver](#)
- f. Social distancing measures in place
 - i. The Club will be separated into two or three distinct areas during the phase one and phase two periods. All children and Staff occupying that area will use restroom facilities, eat, play, and program in that area without crossing into another area.
 - ii. Children will be encouraged to remain 6 feet apart from each other as much as possible with separate supplies where feasible.
- g. Contingency plans:
 - i. [Exposure Control Plan](#)
 - 1.
 - ii. Staff exposure protocols are outlined in [Appendix A](#)
 1. Staff will be assessed upon entering work daily and approved or disapproved to work based on their responses to the daily checklist.
 - iii. Member shows symptoms of COVID-19 - based on CDC and Rock County Health Dept. recommendations.
 1. Families are expected to communicate with the Club any child or immediate family who has come into contact with, shows symptoms, or has contracted COVID-19
 2. Staff members or children who show symptoms will not be allowed into the facility until symptoms have subsided and a minimum of 14 days has passed or proof of a negative COVID-19 test is provided.
 - iv. Member contracts COVID-19 - based on CDC and Rock County Health Dept. recommendations.
 1. Any staff member, child, or immediate family member of staff or child who contracts COVID-19 will be required to prove a negative test prior to returning to the Club.
 - v. Child becomes ill while in care
 1. If a child becomes ill while in care, s/he will be isolated in a room unoccupied by other children until a parent is able to pick the child up.

The child may not return to the facility until any fever has been gone for a minimum of 72 hours, no cough is present, and the child is back to 100% health with written doctor approval to return.

- vi. Cleaning schedule - [Cleaning Schedule by Phase](#)

2. Safety

- a. Staff Needs
 - i. Cloth face coverings and PPE on hand - required for all staff
- b. Child Needs
 - i. Cloth face coverings on hand - required in IL, not required, but available in WI
 - ii. Cleaning schedule in place
 - iii. Hand-washing every hour
 - iv. Social distancing instruction
- c. Family Needs
 - i. Safety information handout to share how we are utilizing social distancing practices in the Club and how we are taking steps to limit the spread of infection - [COVID-19 Safety Information Handout](#)
 - ii. Curbside drop off and pick up
 - iii. Families are expected to communicate if anyone in their family has contracted, come in contact with, or is showing symptoms of COVID-19.
 - iv. If a child or family member of a child in care becomes ill with COVID-19, a negative test must be proven prior to the child returning to the Club.

3. Program Planning

- a. Programming will follow BGC guidelines while still maintaining social distancing parameters (i.e. tag will not be played).
- b. Programming will have a high focus on academics, especially during the school year. Children will have time to complete any school work provided by their school district.

4. Future Contingencies

- a. Social distancing restrictions become stricter per government?
 - i. SBGC will follow all government mandates and recommendations. SBGC will work with local health departments for the most up to date mandates and recommendations. We will follow our phase one, phase two, and phase three reopening guidelines along with the State Government.
- b. Staff becomes uncomfortable in setting?
 - i. Staff member will be directed to speak with Human Resources.
 - 1. Staff member will be required to present a valid reason within the FFCRA to opt out of work.
 - 2. If no valid reason can be presented and we cannot reasonably accommodate them, they'll be deactivated and asked to reapply if/when they'd like to return to work with no promise of rehire.
- c. Cleaning schedules / hand-washing procedures even after phase three.
 - i. In order to best prevent the spread of ANY disease, all staff and children will be required to wash hands upon entering the facility, and again prior to eating.
 - ii. The typical cleaning schedule will be followed including cleaning guidelines from DCF, CACFP, and BGCA.